



Job Posting

Exempt Position: Clean and Safe Program Manager

Reports to: Executive Director

Salary Range: \$46,000 – 55,000 Per Year (Exempt)

In support of the River District's goal of developing and implementing a more robust clean and safe initiative and under the guidance of the Executive Director, the Clean and Safe Program Manager acts as the direct supervisor to the Public Space Team Members and Business Ambassador positions. The role also is the liaison to the contracted security provider for the River District, interacts directly with City and County staff, the Sacramento Police Department and the Department of Community Response as well as working directly with property owners with whom the River District may develop private contracts under our job training program. The position will work to gain appropriate training in homeless outreach and ensure team members are provided the right tools to do their jobs in addressing blight and ensuring a clean and pleasant environment for business to thrive. The successful candidate will strive for a reduction in District vagrancy through education and improvement of private/public partnerships to reduce homelessness and improve related services.

THE INCUMBENT IS OR HAS

- An understanding of and empathy towards those experiencing homelessness.
- Experience driving heavy equipment and pulling a trailer.
- Driver License and Clean driving record
- Maintenance or landscaping experience
- Knowledge of radio "9 codes", phonetic alphabet, and radio procedures
- Working knowledge of local and state codes and ordinances
- Knowledge and experience with maintenance practices, including supervision of maintenance staff.
- Experience working with private security and/or law enforcement.
- Experience working collaboratively and cooperatively with City departments and the community
- Accessible and supportive manager who leads by example and encourages staff to take pride and ownership of their work efforts.
- Highly articulate communicator coupled with superior interpersonal and customer service skills.
- Able to embrace and effectively implement new ideas and is genuinely interested in the community and the broad range of homelessness matters facing the District.
- Organized, decisive and innovative, with a strong commitment to the values of community participation.
- Able to work independently.
- An experienced supervisor with proven ability to hire, train and evaluate staff.

JOB DUTIES

- ✓ Schedules, supervises, trains, and evaluates assigned staff.
- ✓ Provides staff training and development to match the service delivery needs of the District.
- ✓ Acts as liaison to and builds strong relationships with Business Owners, City and County officials and departments, the homelessness community, government agencies, schools, labor organizations, other non-profits, and businesses, as well as entrepreneurial and civic/community groups, regarding issues of homelessness.
- ✓ Makes recommendations for specific actions, programs, and private contracts.

Our Vision: A vibrant, mixed-use urban community with an eclectic mix of residential and commercial land uses topped off with riverfront views and a variety of parks, plazas, and open space.

THE RIVER DISTRICT



- ✓ Manages private contracts and job training programs
Provides leadership and serves as a subject area expert on security and homelessness matters and may provide technical advice to other agencies and the River District Board of Directors
- ✓ Coordinates homelessness services with other private and public sector agencies in order to execute the strategic plan.
- ✓ Makes presentations to the board of directors, the business community, and other groups regarding findings and recommendations.
- ✓ Facilitates and may represent the District at meetings with agencies, stakeholders, members of the business community and the general public.
- ✓ Confers with members of the public, social services agencies, and community groups to explain policies and programs and responds to concerns and requests for information.
- ✓ Helps coordinate the implementation of homelessness assistance and grant funded programs.
- ✓ Participates in homeless camp clean-ups with other City departments such as Police, Fire, Public Works, and Parks, Recreation and Community Partnerships
- ✓ Reviews and analyzes complex data on security and homelessness.
- ✓ Researches and advises on implementation of evidence based best-practices and measurable outcomes
- ✓ Develops qualitative and quantitative measures to monitor, ensure, and evaluate programs and projects, contract compliance, professional consultant/contractor performance, and client satisfaction.
- ✓ Performs other related duties as required.

What You Can Expect From Us

The River District offers employer assisted health and dental benefits, a retirement savings plan, paid time off, paid holidays, a living wage, and opportunities for advancement.

**To apply, submit cover letter stating why you want to be considered, résumé, three business references, salary expectations, and date of availability to INFO@RIVERDISTRICT.NET
Please reference PROGRAM MANAGER CLEAN AND SAFE in the subject line.**

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